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**Brymore Open Day**

**Saturday 27th June 2020 // 10.30 am - 5.00 pm // Brymore**

**Interesting Vehicle Exhibitor Form**

Please complete and return this form, and any payment, to:

 Lorraine Warren, Brymore, Cannington, Somerset, TA5 2NB by 1 June 2020

*Vehicles are welcome free of charge or donations can be made to cover the costs of the day with cheques payable to Brymore Academy.*

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| --- | --- | --- | --- |
|  | Title | First Name | Surname |
| Name |  |  |  |
| Address |  |
| Town & County |  |
| Post Code |  |
| Email |  |
| Telephone Number |  |

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| --- |
| Name and type of vehicle (including registration number): |
| Number of spaces required:  |
| Confirmation of setting up timeFriday 26th June **4.00 pm - 6.00 pm** Saturday 27th June // **8.00 am - 10.00 am**  |
| Number of vehicle permits required:  |

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| Please indicate advertising options should you require them in our A5 Open Day colour brochure (charges are to cover printing costs).Full page £40Half page £25Quarter page £20 |

Please note:

* Should you wish to make a donation towards the cost of the running of this event (which we make no profit from) then please enclose cheques, plus any advertising costs as above, payable to Brymore Academy.
* **All vehicles/exhibits must be set-up by 10.00 am.** For health and safety reasons the set-up times must be adhered to, please indicate on this form your chosen timings. **We will not be accepting exhibits onto the site after 10.00 am.**
* Please ensure you include a copy of your **Public Liability Insurance (Please note car insurance is not enough when displaying a vehicle)** with this form on return.
* Further copies of this form are available on our website [www.brymoreacademy.co.uk](http://www.brymoreacademy.co.uk) or can be posted to you if you contact the school office on 01278 652369.
* If we do not receive the above information by 1 June 2020 at Midday then we are **unable to accept** your vehicle on site for this event due to risk assessment planning.
* Vehicles will not be permitted to leave the site until 5.15pm at the earliest or until the main ring has completed all activities; whichever is later.

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| **Please sign in this box to confirm you have read and agree to adhere to the above conditions:** |

For any questions please contact Lorraine Warren on 01278 652369 or email: LWarren2@educ.somerset.gov.uk

**Risk Assessment**

**Please send in your own Risk Assessment should you already one or if not please complete the below form.**

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| Overall risk**: low Medium High** (please delete as appropriate) |
| High Risk Description:  |
| Medium Risk Description:  |
| Low Risk Description: |

For any questions please contact Lorraine Warren: LWarren2@educ.somerset.gov.uk