



Application Pack

For post of Part Time Matron



APPLICANT INFORMATION PACK

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BACKGROUND INFORMATION

Brymore is a state boarding academy for boys situated in its own beautiful grounds of 60 acres in Cannington, near Bridgwater. In 1951 Somerset County Council purchased the estate at Brymore for £6,600 and following extensive repairs and alterations it was opened as a Secondary Technical School in September 1952 for boys aged 13 - 17. Today, Brymore is a sponsored academy and is part of the Bridgwater and Taunton College Multi-Academy Trust. From September 2014, the academy extended its age range to admit boys from the age of 11 and we reached capacity in September 2015.

Brymore is at an exciting period in its history. There has been a rapid rise in examination results over the past eight years with Brymore moving from the bottom 5% nationally to the top 15% in value added terms. Maths and English have consistently achieved value added scores placing in the top 15% of the country with DT results also exceptionally high. There has been considerable investment with £7 million going into new buildings - £3 million into new boarding houses which opened in January 2009, over £1.5 million into new classrooms and laboratories which opened in September 2008, a further £2 million refurbishment project of the main boarding house and over £0.75 million in a new dining hall, kitchens and horticultural facilities which opened in April 2015. This year a further £0.5 million has been invested in a new milking parlour and specialist agriculture classroom with a re-design of the farm itself. A further investment of £100 000 will see an additional multi-purpose barn opening in October 2020. It is a delightful and special place to work with young people and we are now the most over-subscribed school locally.

The four corner stones of the Brymore experience are the farm, gardens, workshops and sport - plus, of course, the fact that it is a boarding school. Brymore has excellent facilities. It has a 90 acre farm including its own dairy herd, beef, pigs, sheep and chickens. It has extensive horticultural facilities including a one acre walled garden, glasshouses and each boy has access to his own plot. We have three workshops, a forge and a CAD/CAM room so that boys can work with a variety of materials. Boys enjoy a wide range of sports including the traditional rugby, hockey, cricket and athletics. They also have access to an outdoor pool and mountain bike track both within the school grounds.

There are currently over 320 boys on roll, as of September 2020 and 130 of these are boarders. However, even the out-boarders board when on a "duty" week. (This involves milking or feeding at 6.30 am, then School, then duties again at 4.00 pm). All the boys help on the farm and in the gardens. Many of the boys come from a land-based background. As a State Boarding School parents pay modest boarding fees and the state pays for the education. Our half terms are kept

short (six weeks maximum) to ensure that boarders – and staff - get adequate rest and time at home. From September 2018, we have moved from a six to a five-day week, with lessons taught on a Monday to Friday, with six Saturdays a year, for 'special' events such as the Harvest Festival. Teaching time is concentrated over 34 weeks, giving eighteen weeks holiday a year, in line with many independent schools. This pattern of short, focused terms, with longer holidays works well for families.

The pastoral system at Brymore comprises three houses, Galsworthy, Taylor and Walker. Each has a Head of House and tutors who lead vertical tutor groups. The rewards system is well established and is of great importance to the ethos of the school. We have an assembly three days a week, with two tutorials and the Monday gathering is chiefly given over to the embodiment of the reward system. Certificates and awards are presented along with sports results and items of good news. Each term the results of inter-house fixtures are added to merits, commendations, attendance and other data to produce the result for the FOBSA Trophy (Friends of Brymore School Association). Through this and other means, we actively seek to reward each boy for their endeavour and skill. We do not give rewards for the sake of it, but the system is remarkably good at finding something to celebrate in each boy.

Brymore is also about student development as well as academic success, so the context is one of encouraging the best in boys who frequently, have not thought of themselves as successful at school. We change that by finding out what they are good at, by building self-esteem and confidence and by encouraging them to live by our own three Rs - Resilience, Resourcefulness and Responsibility. We expect boys to be polite, courteous, to be able to hold a conversation and to mix well with people they do not know.

At present there are three classes in each Year Group of approximately 70 students, giving class sizes of 20-25 boys. Most boys study Land based studies and Resistant Materials/Engineering at Key Stage 4. However, we will also allow boys to meet the requirements of the English Baccalaureate and to follow a more academic pathway should they wish. Results have traditionally been high in value added terms, with a number of departments performing in the top five in Somerset.

The school comprises of three boarding houses, each holding up to 50 students. Two staff are assigned to, and live in each house, with duty staff and Assistant Houseparents running activities and Prep in the evenings. A senior member of staff is always on call, including overnight. The Head of Boarding oversees the school's boarding facility. Many activities are run in the evenings, so that boys are occupied at all times. Friday afternoons are taken up with activities, including rugby, hockey, farm, gardens, mountain biking and hill walking. Many boys go home on Friday evening, usually leaving a maximum of 30 boys who remain in at the weekend, before all boys return Sunday night/Monday morning.

The School underwent a complete change in Senior Leadership Team seven years ago and has made significant changes to improve the attainment of the boys. The focus is very much on raising achievement and we are proud of the consistently high value added scores produced by the boys. In 2018 Ofsted rated the school as 'good' in all areas and highlighted leadership as a strength, in recognition of the rapid progress and pace of change and the sustained strong ethos of the school. Results at the academy have improved exponentially, with good data and in many areas, outstanding

achievement. Meanwhile, the support of parents is exceptional, with 92% recommending the school in a recent Ofsted survey. As a member of staff you will get to know parents well through many of our functions held throughout the years such as the Harvest festival service, Christmas carol service, sports day and swimming gala.

Brymore Academy and Bridgwater and Taunton College Trust

Brymore converted to an Academy in September 2013. This formed part of our drive to continually improve the future of the school, which opened in 1952 as one of the first 'Technical Schools' in the country. Our aim is to be a centre of excellence, both vocationally and academically, building on the legacy of the past, whilst delivering the innovative education of the future.

Brymore is part of the Bridgwater and Taunton College Trust which consists of a group of schools, both primary and secondary, sponsored by Bridgwater College, who are working together to maximise student achievement and opportunity. The Bridgwater and Taunton College Trust plays a key role in challenging and supporting each Academy and consists of Bridgwater College Academy, Hamp Academy, Otterhampton Primary School, West Somerset College, Stanchester Academy and Maiden Beech School. It provides financial stability, direction and accountability, whilst enabling Brymore to play to its strengths. Our emphasis on traditional values and the development of resilience, resourcefulness and responsibility continues to be at the heart of all that we do. At the same time, the Academy structure provides us with an opportunity to work in partnership with Bridgwater College and other schools, share resources and expertise and strive to get the best for all our boys. The School and College already have a working relationship and the Trust is enhancing the synergy between them. The distance between the School and the Cannington Centre means that there is huge potential to ensure best use of all resources. The College can provide support to develop teaching and learning, extend curriculum opportunities for the students and build partnerships for staff development.

Academy status gives Brymore the freedom to be innovative and creative with the curriculum, timetabling, staffing and governance. It is an exciting opportunity to build on recent successes and create an inspirational school that will transform learning, extend opportunity and raise expectations. We have the freedom to focus teaching and resources where improvements are really needed. Thus, we set the highest aspirations for student achievement providing a curriculum that is challenging, relevant, innovative and sufficiently flexible to engage pupils of all abilities. The Academy is responsible to the Academy Trust which ultimately answers to the Secretary of State for Education. The Trust provides a structural solution that helps to build capacity, providing opportunities for both staff and students. It is building on the improvements already made by strengthening governance, broadening leadership and management and providing a framework for long-term support.

Together we aim to build a Centre of Excellence, specialising in academic achievement, innovative technology and Land Based Studies.



October 2020

Dear Applicant

Thank you for your interest in the position of Part time Matron at Brymore Academy. It really is a fantastic and unique place to work and I hope having read all of the information, and maybe visited us, you will feel it is the right school for you. If not, then I wish you luck in any future applications.

Brymore has consistently delivered high value added/progress results for the past eight years and I genuinely believe it has the potential to thrive and become one of the most successful academies in the country. The boys themselves make the Academy what it is, and you will find them polite, well-mannered and motivated to do well. I am also lucky to have loyal and hard -working staff. The governors and trustees have a wealth of experience and play an exceptionally active and supportive role within the Academy. The grounds, new teaching block and boarding accommodation, 90 acre farm, one acre walled garden, workshops, forge, outdoor pool and the excellent views of the Quantocks are all added bonuses.

I took over as Headteacher at Brymore in 2010, following the retirement of Malcolm Lloyd who had been at the school for seven years. He was responsible for £6 million worth of development, creating excellent facilities. In September 2011 I was able to appoint virtually a brand new leadership team, who embraced the challenge of transforming the school with vigour and enthusiasm. Vicky Davis is the Deputy Headteacher, in charge of teaching and learning/ curriculum; Luke Winter is the Deputy Head for Pastoral Care. Rob Watts joined the school in April 2012 and is Head of Boarding. Staff describe the 'buzz' of Brymore, the sense that we are moving forward and building our own future. In the last eight years the school has moved from the 96th percentile for pupil progress to the top 15% of schools nationally. English consistently has the best progress in Somerset and has regularly been in the top 5% of schools nationally, with Maths also having been in the top 5%. Results in Agriculture, Technology, Science, Engineering and Horticulture have also been outstanding.

October 2020

In September 2014, the academy admitted Year 7 boys for the first time, reaching our capacity in September 2015. In fact, we are now heavily oversubscribed, with four applicants for every place. This is a unique opportunity to join a successful team of staff with a proven track record of school improvement. I am looking for people with drive and determination, who demand high standards from themselves and others and who share my vision that there is no ceiling to the success that the boys at Brymore can achieve.

We are looking for a well organised, practical and understanding individual to join the Academy as a part time Matron. The post consists of working with the house parents to ensure the smooth running of the boarding house as well as overseeing the delivery of first aid to all the pupils in the school. Applicants should have a genuine liking for young people, warmth, patience, understanding, energy, a sense of humour, be practical and work well within a strong, supportive team.

You will need to be prepared to give up your time in and out of school if required, to focus on student welfare and wellbeing. You will be expected to take a lead alongside other boarding staff in ensuring all boys are in the best possible position to succeed and prosper throughout their time at Brymore. You should also have the potential to be an outstanding practitioner who consistently adds value to the students you care for, with a pupil centred approach.

It is a chance to have a significant impact and a strong voice in driving a successful future at Brymore.

A full job description is enclosed with the pack. If you wish to apply for this exciting post then please complete the application form, accompanied by a letter of application. The closing date for applications is midday on Friday 6th November 2020 and interviews will take place week beginning Monday 16th November 2020

Should you wish to visit the school at any time then please contact Mrs Julie Vearncombe at the School who can arrange a visit however please note the office is closed for part of the school holidays. Should you wish to discuss this post further, you can contact myself on 07730218898 or Rob Watts (Head of Boarding) on 07912180117 or rwatts1@educ.somerset.gov.uk

Yours sincerely



MARK THOMAS
Headteacher



Brymore Academy

Cannington
Somerset
TA5 2NB



Brymore is a State Boarding School for boys aged 11 – 16 set in its own 60 acre site with a working farm, gardens, workshops and sports facilities. The school is currently expanding and this is an exciting time in Brymore's development.

Part-time Matron

Job ref: 105

Required ASAP

16 hours per week, 36 weeks per year, which is term time, plus inset days plus 5 Saturdays (end of terms)

BTCT points 7-9, commencing at point 7. Actual Starting Salary: £6,893 per annum

Matrons operate on a 4 week rota cycle

Week 1 – Tues 8am – 12.00 / Weds 5.30pm – 9.30pm / Thurs 8am – 12.00 / Fri 8am – 12.00

Week 2 – Mon 8am – 12.00 / Tues 8am – 12.00 / Weds 1.30pm - 9.30pm

Week 3 – Weds 1.30pm – 9.30pm / Sat 9am – 5pm

Week 4 – Mon 8am – 12.00 / Weds 1.30pm – 9.30pm / Fri 8am – 12.00

We are looking for a well organised, practical and understanding individual to join the Academy as a Part time Matron. The post consists of working with the house parents to ensure the smooth running of the boarding house as well as overseeing the delivery of first aid and pastoral support to all the pupils in the school. The rota may be subject to reasonable change over time with consultation.

We are looking for an outstanding individual to ensure the wellbeing of all the boys is at the heart of what we do, and to be part of a successful team.

Further details and application form for this post are available to download from our website www.brymoreacademy.co.uk or email BCRecruitment@educ.somerset.gov.uk.

Closing date: Midday on Friday 6th November 2020

Potential Interview: W/B Monday 16th November 2020.

Brymore Academy is committed to safeguarding and promoting the welfare and safety of children and therefore this post requires a criminal background check via the disclosure procedure.

BRYMORE ACADEMY

JOB DESCRIPTION

Matron

The Brymore Academy culture reflects that of our sponsor.

The success of Brymore Academy will be underpinned by two fundamental tenets:

Students come first: First and foremost, the role of the Academy is to enable students to achieve their potential, and it is this assumption that drives the culture and activity of the Academy. It also drives the Academy's recruitment and personnel strategies. It is assumed that anyone who joins or forms part of the Academy shares this philosophy.

All staff employed at the Academy are team players: Whilst every member of staff has a specific role to fulfil, their ability to do this successfully will depend to a large degree on their ability to cooperate with others, to lead by example if they are operating in a management capacity, and to support colleagues in whatever way is appropriate, and in their turn to seek support when this is necessary to enable them to fulfil their role. The extent to which individuals can work with others is seen as a critical determinant in their appointment to the Academy. In all appointments we make it clear that we are looking for energy, passion, innovation and cooperation, as well as behaviour that will promote a positive image for the Academy in its wider community.

PERSONAL PROFILE

The success of Brymore Academy rests on a very strongly felt and shared set of values which determine its strategic direction. It is absolutely crucial that the post holder shares our values of student centredness, equality of opportunity and parity of esteem for staff and students. S/he must enjoy working within the team philosophy. This post is not about building empires. It is about espousing and promoting corporateness. Like any other post in the Academy, it is about valuing people, working in partnership with others and supporting individual progression and achievement.

Crucially post holder must have a commitment to comprehensive all-through education and training. S/he will believe passionately in the entitlement of individuals of all ages to learning.

Main Responsibilities and Duties

- Provide a high level of pastoral care for individual pupils through personal support and communication with Boarding Staff.
- To have a good understanding and awareness of the school's code of practice for health and safety, and its policies and procedures for countering bullying, substance abuse and child protection.
- To be familiar with National Minimum Standards for Boarding Schools and ensure compliance with them.
- Assist with supervision of pupils within the school when required.
- Be available for cover for sickness of other Matron's.
- Support within boarding houses when required with pastoral care of boarders
- Be available and flexible to accompany boys to hospital in event of emergency when on duty (which may on occasions run beyond working normal working hours for that day)
- Support senior matron on all aspects of medical provision.
- Provision of medical services to pupils and staff.
- Administering prescribed and over the counter medicines in accordance with school's Medical Policy.
- Refer any medical matters to GP at Cannington Health Centre if any doubt or concern and liaise with Health Professionals at Health Centre.
- To respond to medical emergencies as well as routine appointments, escorting pupils as needed to Health Centre or hospital
- To attend to any ill pupils with in sick bay or houses and decide upon appropriate course of action.
- Ensure that appropriate pupil records are kept accurate, up to date and stored securely.
- Undertake counselling duties in respect of "homesick" pupils.
- Assist with the provision and monitoring of First Aid Kits throughout the school and for school trips.
- Keep parents / House parents informed of any medical issues concerning their son.
- Maintain lost property stock with support of returning to its owner.
- Assisting with linen change days within boarding houses on a weekly rota.

Other Requirements

- Attends mandatory training, for example, for child protection
- Responsible for the health, safety and welfare of themselves and others
- To be responsible for the safeguarding and promotion of the welfare of children
- To be a team player and contribute within your own capabilities towards the Academy vision
- To attend and complete mandatory training courses, for example, related to child protection
- The post-holder may from time to time be required to carry out other duties commensurate with the role

Decision Making

- Works to strict deadlines within well-known routines and specifications
- Refers problems or difficulties to the Senior Matron

Relationships

- Reports to the Senior Matron (in first instance)
- Has no direct supervision of staff
- Has regular contact with staff, students, parents and members of the public
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Physical Working Conditions

- Regularly on feet through shift
- Will be required to lift, carry and move equipment from place to place on occasions
- Mixture of office based and person to person interactions with both staff and students
- Will be required to work in potential awkward positions on occasions when treating injuries

Knowledge, Skills and Experience

- Basic level of education and IT skills
- Knowledge of first aid / medication management (training provided if required)
- Pleasant, courteous manner and calm under pressure
- Committed to the welfare and safeguarding of children and young people
- Ability to multi task and prioritise effectively



BRYMORE ACADEMY

Terms and Conditions

Conditions of Service

Full conditions of employment are set out in a Statement of Terms and Conditions of Employment which will be issued to the successful candidates.

Fitness for Employment

The successful candidate will be required to complete a medical questionnaire which may result in a check by the Occupational Health Physician. A criminal record check is also required via the disclosure procedure.

Salary

Salary is paid on the last working day of each month. Starting salary will rise with annual incremental progression to the top of the scale.

Equal Opportunities

Brymore Academy is committed to the promotion of equal opportunities and is dedicated to non discriminatory policies and practices and to eliminate unfair discrimination on any basis. Therefore, no candidates will be discriminated against on the grounds of age, gender, marital status, racial origin, disability, sexual origin or religious or political beliefs.

Safer Recruitment

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and visitors to share this commitment. This post requires a criminal record check via the disclosure procedure.

Criminal Record Check

The Rehabilitation of Offenders Act 1974 gives individuals the right not to disclose details of certain old offences when asked about their criminal record as they may be defined as 'spent'.

Applications

Applicants for the post need to write a letter of application and complete an application form and return to:
BCTRecruitment@educ.somerset.gov.uk.

by Midday on Friday 6th November 2020