

24th January 2025

Dear Parent/Guardian

I hope this letter finds you and your family well.

It's nearly time for your son's Year 7 Parent Consultation and here at Brymore Academy we continue to use a video appointment booking system called School Cloud for these Parent Consultations. This allows you to choose your own video appointment time with your son's teachers and you will receive an email confirming your appointment once a booking has been made. We have found that this is the most efficient and effective way for you to get feedback on your son's progress.

We are offering appointments on:

Tuesday 11th February 2025 between 3.00pm and 8.00pm

Please be aware that each meeting will last for up to 5 minutes and the system will automatically stop each meeting when the time is up, so it is important that you 'arrive' on time as meetings will not be able to over-run. An hour before your first meeting you will receive an email which will contain a link to join your first appointment.

The booking of appointments can only be made between:

10.00am on Monday 3rd February 2025 and 5.00pm on Friday 10th February 2025

You will not be able to add or amend appointments before or after these times.

Parents who are separated can choose to book individual appointments or joint appointments, depending on preference. If you are interested in booking jointly then SchoolCloud have a user information page with instructions for you to follow:

[Video Appointments: Parents - how to invite another parent/guardian to join your appointments - SchoolCloud Parents Evening \(parentseveningsystem.co.uk\)](#)

In order to make the booking please log onto: <https://brymoreacademy.schoolcloud.co.uk/> where you will need to enter your son's preferred full name and date of birth which will enable the system to then identify his tutor. A short guide on how to make appointments is included with this letter and you can also watch a video on the following link:
<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

A copy of this video can be found on the Brymore website, under Info for parents, Virtual Parent Consultation. You will not need any usernames or passwords in order to log on you will simply need your son's preferred name and date of birth. If you have any difficulty using the online booking system, then please contact the school on 01278 652369 where staff will be able to assist you.

Yours faithfully



STEFAN MCHALE
Headteacher