

NEW PLACEMENT REQUEST FORM

SCHOOL NAME:	Brymore Academy	WEX CO-ORDINATOR NAME:	Harriet Featherstone & Karen Rossiter workexperience@brymoreacademy.co.uk
STUDENT DETAILS:		COHORT NAME: Year 10 2025	
First Name:		Surname:	Tutor Group:
EMPLOYER DETAILS:			
Company Name:		Contact Name:	
Address:			
Postcode:			
Telephone No:		Mobile/Direct Line:	
Email:		Supervisor:	
PLACEMENT DETAILS:			
From: 29 th June		To: 3 rd July	Days: Monday-Friday
Job Title (as it will appear on database):			
Job Description Activities: (please complete as fully as possible as this information will be used to complete the online job description and will help the Risk Assessor when they undertake checks):			
Health & Safety Information that you may have discussed with the employer that our Risk Assessors should know about when undertaking their check:			
Start Time:		Clothing Arrangements:	
Finish Time:		Lunch Arrangements:	
Interview:		Travel Arrangements:	
DOES THE COMPANY HAVE:			
Public Liability Cover: Yes No		Employers Liability Cover: Yes No	
I confirm that the employer has been contacted regarding this placement and has agreed to the placement and for a H&S check to be undertaken.		Please tick or write yes to confirm:	
Signed:			Date: