

November 2025

Dear Parent/Guardian,

I am writing to inform you that we will be testing all year 9s for exam access arrangements (this may be additional time, a reader, scribe, prompter etc).

Your son will complete an online test and the data from the test, along with teachers' evidence, will be used to determine if your son needs further testing by our Trust specialist assessor, Mr Griffin.

The online test will take place on Monday 17th November, lessons 1-3.

It's important to note the following:

- Having a special educational need, including dyslexia, **does not** automatically qualify a student for additional exam access arrangements.
- The assessments used as evidence have to take place **within two academic years** of the GCSEs being sat
- Teachers **may decide not** to apply the access arrangements for a student if they feel the student will perform better without it e.g. because of exam board penalties.
- Students need to be assessed early enough in their GCSE course for the school to prove that the need is **long term and substantial** and that the access arrangement is their normal way of working.

As soon as the above tests have taken place, and if your son requires any exam access arrangements, we will apply for them through JCQ online access arrangements. I will then write to you in further detail with the outcome of the assessment, this will not be until your son is in year 10. If you do not hear from me in the future, then your son did not qualify for any exam access arrangements at this time.

If you have any questions, please contact me via email lisa.gardner@brymoreacademy.co.uk

Yours sincerely

Lisa Gardner

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Exams Officer and Access Arrangements co-ordinator